

**From:** [Walters, Donn](#)  
**To:** [Jacquelyn Young](#)  
**Cc:** [Miller, Garyg](#)  
**Subject:** RE: CAG  
**Date:** Wednesday, July 30, 2014 12:58:59 PM

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Yes, Jackie, I tried to reach you last week. So, you saw the previous list I sent regarding CAGs. In setting up a CAG, could you forward a brief summary of the scope and objectives of the group, and what communities and or neighborhoods would be represented, They should be near the site obviously. This could also include representatives from the State and RPs.

As you know there is no funding for CAGS unlike the TAG which is a Grant. But the Site team would have to work closely with a CAG ie. meetings, conf calls, briefings,etc. And then we could look at a schedule moving forward into the Fall.

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**From:** Jacquelyn Young <jeyoung@texanstogether.org>  
**Sent:** Wednesday, July 23, 2014 2:39 PM  
**To:** Walters, Donn  
**Cc:** Miller, Garyg; Chris Schillaci; Campbell, Joy  
**Subject:** Re: CAG

Hi Donn,

Thank you for the information. I tried returning your call but the line rang continuously without an answering machine. What is the best contact number for you?  
What are the steps in setting up a CAG?

Thank you,  
Jackie Young

On Tue, Jul 22, 2014 at 2:22 PM, Walters, Donn <[walters.donn@epa.gov](mailto:walters.donn@epa.gov)> wrote:

Jackie, to follow up on my recent voice mail to you, I wanted to provide more information to you on Community Advisory Groups. We appreciate your interest. The CAGs are part of the Agency and Superfund's Public Participation and Community Involvement. We've had several over the years in our Region. The group does require quite a bit of time and effort from a locally designated group's chairperson or Facilitator.

Initiating a CAG would include the following action items:

- The group membership must represent the specific site-affected community near the site.
- A CAG should be ideally no more than 12-15 members who represent different neighborhoods, and certainly the Environmental Justice (EJ) communities.



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- A CAG could include a representative of the PRPs as well as local elected officials.
- The CAG should meet approximately quarterly or similar schedule.
- The CAG's focus would be on the site's development and related community issues.
- The CAG should nominate a Chairperson from their membership.
- EPA and State site personnel will participate and provide information as needed.
- The CAG should operate independently from other local.. and state organizations.
- The CAG would coordinate with EPA site staff as needed.

This reflects Guidance and what we've learned from other CAGs around our Regions. Again, thanks for your interest in the CAG program.

**From:** Jacquelyn Young [mailto:[jeyoung@texanstogether.org](mailto:jeyoung@texanstogether.org)]

**Sent:** Thursday, July 10, 2014 4:12 PM

**To:** Walters, Donn

**Cc:** Miller, Garyg; Chris Schillaci

**Subject:** CAG

Hi Donn,

I would like to talk with you about setting up a Community Advisory Group (CAG) for the San Jacinto River Waste Pits. The community often directs their concerns in my direction and I think it would be beneficial if we could have some sort of structured group to address their concerns.

Recently, the community brought to my attention poles or pipes that are new additions to the submerged portion of the pit. I have also been informed that a crew was on the pits Monday or Tuesday of last week. I think these recent concerns serve as a perfect example of why we need a CAG.

I had lunch recently with Marie Flickinger, from the Brio Site, and she mentioned that a CAG would be extremely helpful to the SJRWP because of the large amount of ongoing community concerns.

I would also like to inquire about the San Jacinto Community Awareness Committee (CAC). It is to my understanding that the CAC meetings are not open to the public and that community members cannot attend. Is there any way that the actual community can find out information regarding the CAC's review of community concerns and public issues? I see on the EPA website there are minutes for CAC meetings from other sites, but I was unable to find any details for a CAC on the SJRWP.

I look forward to hearing from you.

Thank you,

Jackie Young

Director of the San Jacinto River Coalition

[281-414-3194](tel:281-414-3194)